



COURSE SCHEDULE SUMMER 2018

May 31, 2018

Course:	Start Date(s):	Fee p.p.
LEADERSHIP:		
• BIG * Leaders Summit	June 12	€50
MANAGEMENT DEVELOPMENT:		
• Front-Line Manager Programme (6 days – Certification optional)	STARTED May 23 rd (Next run - Sept. tbc)	€750
• Emerging Managers Programme (4 days – Certification optional)	June 28, July 12; Sept. 13 & Oct 14	€525
• LEAN (5 days for max. 4)	On request	Per Company: €4,000
• Management Team Development	On request	
• Supervisory Excellence (2 days)	Sept. 26 & 27	€280
I.T. TRAINING:		
• MS Excel - Basic	June 14 th	€70
• SolidWorks Essentials (4-days)	Sept. 2018	€750
• SolidWorks Advanced (4-days)	Oct. 2018	€750
DATA PROTECTION:		
• Introduction to GDPR (1-day)	July 10 th tbc	€165
COMMUNICATION SKILLS / PERSONAL EFFECTIVENESS:		
• Presentation Skills	June 14 th	€125
• Customer Service Excellence (2-day)	Sept. tbc	€125
• Time Management	Sept tbc	€95
• Managing Conflict	Sept. 2018	€140
MANAGEMENT & TECHNICAL DISCIPLINES:		
• First Aid Responder (PHECC)	June 6-8 (SOLD OUT) – Late June tbc	€175
• Training Delivery & Evaluation (Cert.)	June 7, 8, 14, 15 & 21	€395
• Manual Handling Instructor (Cert.)	June 11, 12, 18, 19 & 25	€450
• Train the Trainer (2-day non-Cert.)	On request	€175
• Performance Management (1-day)	Sept. tbc	€110